

Job Opening
Saint Malachy Parish
CCD Coordinator

St. Malachy has a part-time job opportunity for a CCD Coordinator

Primary Responsibilities:

- Coordination of CCD
- Coordination of First Communion and First Reconciliation Prep, in collaboration with school and CCD teachers

Qualifications:

- Professing, practicing and knowledgeable in the Catholic Faith
- Commitment to living as a role model of the moral life, consistent with the teachings of the Catholic church
- Possess planning, organizing, collaborative and communicative skills
- Proficiency with technology & social media
- Successful background check through State Police and Department of Children and Family Services
- Completion of Diocesan Safe Environment training

General Information:

- Part time position with paid leave
- Salary: \$17 per hour, approximately 10 hours per week, during the school year

If interested, please send a cover letter and resume to Fr. Gifford at

frdgifford@stmalgeneseo.org